

Colleagues and teamwork Chinese vocabulary: Intermediate (HSK 4-6)

28 words with pinyin, 繁體 and meanings, 28 of them with an example sentence.
Every word here links to its entry on the site.

[Colleagues and teamwork Chinese vocabulary: Intermediate \(HSK 4-6\) on the web](#)

[The same words as a CSV, for Anki or a spreadsheet](#)

[A free account, which keeps 简体 or 繁體, pinyin or 注音 and the rest of how you read Chinese on every device](#)

Chinese Boost. Licensed under a [Creative Commons Attribution-ShareAlike 4.0 International Licence](#).

Words

客气 客氣

kèqì polite / courteous / formal / modest

请不要客气。

Qǐng búyào kèqì.

Please make yourself at home.

互相

hùxiāng each other / mutually / mutual

他们互相尊重。

Tāmen hùxiāng zūnzhòng.

They have mutual respect.

联系 聯繫

liánxi contact / to get in touch with / to touch / to link / to integrate / connection / relation

我与他联系。

Wǒ yǔ tā liánxi.

I am in touch with him.

交流

jiāoliú to exchange / exchange / communication / interaction / to have social contact (with sb)

人们需要更多的交流。

Rénmen xūyào gèng duō de jiāoliú.

People should get more involved.

负责 負責

fùzé to be responsible for / to be in charge of / to bear responsibility for / conscientious

究竟谁要负责？

Jiūjìng shéi yào fùzé?

Who exactly is responsible?

支持

zhīchí to be in favor of / to support / to back / to stand by / support / backing

没人支持她。

Méi rén zhīchí tā.

Nobody supported her.

尊重

zūnzhòng to esteem / to respect / to honor / to value / eminent / serious / proper

他们互相尊重。

Tāmen hùxiāng zūnzhòng.

They have mutual respect.

误会 誤會

wùhuì to misunderstand / to mistake / misunderstanding

别误会我。

Bié wùhuì wǒ.

Don't misunderstand me.

礼貌 禮貌

lǐmào courtesy / politeness / manners / courteous / polite

你不讲礼貌。

Nǐ bù jiǎng lǐmào.

You have no manners.

竞争 競爭

jìngzhēng to compete / competition

我和他竞争冠军。

Wǒ hé tā jìngzhēng guànjūn.

I competed with him for the championship.

共同

gòngtóng common / joint / collaborative / jointly / together

同事们有共同的目标。

Tóngshìmen yǒu gòngtóng de mùbiāo.

The colleagues share a common goal.

责任 責任

zerèn responsibility / duty / liability

失败的责任在他。

Shībài de zérèn zài tā.

He is to blame for the failure.

老板 老闆

lǎobǎn boss / proprietor / Robam (brand)

我不是老板。

Wǒ bú shì lǎobǎn.

I'm not the boss.

合作

hézuò to cooperate / to collaborate / to work together

谢谢您的合作。

Xièxie nín de hézuò.

Thank you for your cooperation.

团队 團隊

tuánduì team

他们需要领导团队。

Tāmen xūyào lǐngdǎo tuánduì.

Strong leadership was needed.

领导 領導

lǐngdǎo to lead / lead / leading / leadership / leader

谢谢你的领导。

Xièxie nǐ de lǐngdǎo.

Thank you for your leadership.

沟通 溝通

gōutōng to join / to connect / to link up / to communicate

英语是沟通的工具。

Yīngyǔ shì gōutōng de gōngjù.

English is a communication tool.

配合

pèihé matching / fitting in with / compatible with / to correspond / to fit / to conform to / rapport / to coordinate with / to act in concert with / to cooperate / to become man and wife / to combine parts of machine

两个队员配合得很好。

Liǎng gè duìyuán pèihé de hěn hǎo.

The two team members coordinate very well.

相处 相處

xiāngchǔ to be in contact (with sb) / to associate / to interact / to get along (well, poorly)

他很好相处。

Tā hěn hǎo xiāngchǔ.

He is easy to get along with.

合同

hétóng contract / agreement

别用铅笔签合同。

Bié yòng qiānbǐ qiān hétóng.

Don't sign the contract in pencil.

信任

xìnren to trust / to have confidence in

您信任我吗？

Nín xìnren wǒ ma?

Do you trust me?

集体 集體

jítǐ collective (decision) / joint (effort) / a group / a team / en masse / as a group

同学们集体站起来鼓掌。

Tóngxuémen jítǐ zhàn qǐlai gǔzhǎng.

The students all stood up together and applauded.

团队精神 團隊精神

tuánduìjīngshén group mentality / collectivism / solidarity / team spirit

你觉得团队精神重要吗？

Nǐ juéde tuánduìjīngshén zhòngyào ma?

Do you think team spirit is important?

团结 團結

tuánjié to unite / unity / solidarity / united

团结、公正和自由是幸福的保证。

Tuánjié, gōngzhèng hé zìyóu shì xìngfú de bǎozhèng.

Unity, justice and freedom are the pledge of fortune.

分工

fēngōng to divide up the work / division of labor

大家分工打扫房间吧。

Dàjiā fēngōng dǎsǎo fángjiān ba.

Let's all divide up the work and clean the rooms.

协调 協調

xiétiáo to coordinate / to harmonize / to fit together / to match (colors etc) / harmonious / concerted

他跳舞时动作非常协调。

Tā tiàowǔ shí dòngzuò fēicháng xiétiáo.

His movements are very well coordinated when he dances.

互助

hùzhù to help each other

遇到困难，大家就要互助。

Yùdào kùnnan, dàjiā jiùyào hùzhù.

When difficulties come up, everyone should help each other.

上级 上級

shàngjí higher authorities / superiors

他和上级相处得很好。

Tā hé shàngjí xiāngchǔ de hěn hǎo.

He gets along very well with his superiors.