

Employment and HR Chinese vocabulary: Elementary (HSK 1-3)

4 words with pinyin, 繁體 and meanings, 4 of them with an example sentence.
Every word here links to its entry on the site.

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Words

经理 經理

jīnglǐ manager / director

他是经理吗?

Tā shì jīnglǐ ma?

Is he the manager?

请假 請假

qǐngjià to request leave of absence

他刚请假走了。

Tā gāng qǐngjià zǒule.

He's just gone on leave.

休假

xiūjià to go on vacation / to have a holiday / to take leave

我明天下午休假。

Wǒ míngtiān xiàwǔ xiūjià.

I am taking tomorrow afternoon off.

迟到 遲到

chídào to arrive late

你总是迟到。

Nǐ zǒngshì chídào.

You are always late.