CHINESE BOOST

Errands and services Chinese vocabulary: HSK 4

19 words with pinyin, 繁體 and meanings, 19 of them with an example sentence.
Every word here links to its entry on the site.

Errands and services Chinese vocabulary: HSK 4 on the web
The same words as a CSV, for Anki or a spreadsheet
A free account, which keeps 简体 or 繁體, pinyin or 注音 and the rest of how you read Chinese on every device

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Words

表格
biǎogé form / table

> 请填写这份表格。
> Qǐng tiánxiě zhè fèn biǎogé.
> Please fill out this form.

请假条 請假條
qǐngjiàtiáo leave of absence request (from work or school)

> 请问，请假条要交给谁？
> Qǐngwèn, qǐngjiàtiáo yào jiāogěi shéi?
> Excuse me, who should I hand the leave request note to?

寄
jì to send by post / to mail / to entrust / to place in sb's care / to depend on / to attach oneself to / to reside temporarily / foster (as in 寄女[ji4 nu : 3] foster daughter)

> 我记得寄了信。
> Wǒ jìde jìle xìn.
> I remember mailing the letter.

取
qǔ to take / to get / to fetch / to choose

> 他们去了鸟取。
> Tāmen qùle niǎo qǔ.
> They went to Tottori.

办理 辦理
bànlǐ to handle / to transact / to conduct

> 请问在哪儿办理银行卡？
> Qǐngwèn zài nǎr bànlǐ yínhángkǎ?
> Excuse me, where can I get a bank card set up?

申请 申請
shēnqǐng to apply for sth / application form

> 我申请了签证。
> Wǒ shēnqǐngle qiānzhèng.
> I applied for a visa.

证件 證件
zhèngjiàn certificate / papers / credentials / document / ID

> 我的证件丢了。
> Wǒ de zhèngjiàn diū le.
> I lost my papers.

快递 快遞
kuàidì express delivery

> 请问，寄快递要多少钱？
> Qǐngwèn, jì kuàidì yào duōshǎo qián?
> Excuse me, how much does it cost to send something by express delivery?

会员 會員
huìyuán member

> 您有会员卡吗？
> Nín yǒu huìyuán kǎ ma?
> Do you have a points card?

通知
tōngzhī notice / notification / to notify / to inform

> 我该通知谁？
> Wǒ gāi tōngzhī shéi?
> Whom should I inform?

密码 密碼
mìmǎ cipher / secret code / password / PIN

> 你知道密码吗？
> Nǐ zhīdào mìmǎ ma?
> Do you know the password?

存
cún to deposit / to store / to keep / to exist / to survive

> 你存了多少钱？
> Nǐ cúnle duōshǎo qián?
> How much money did you save?

排队 排隊
páiduì to line up

> 您必须排队。
> Nín bìxū páiduì.
> You have to wait in line.

证明 證明
zhèngmíng to prove / to testify / to confirm the truth of / proof / certificate / identification / testimonial

> 你无法证明。
> Nǐ wúfǎ zhèngmíng.
> You can't prove that.

规定 規定

guīdìng to stipulate / to specify / to prescribe / to fix (a price) / to set (a quota) / regulations / rules / provisions / stipulations

> 办卡有什么规定吗?
> Bàn kǎ yǒu shénme guīdìng ma?
> Are there any rules for getting a card?

材料

cáiliào material / data / person who has the potential to do the job

> 材料将被提供。
> Cáiliào jiāng bèi tígōng.
> Materials will be provided.

办事 辦事

bànshì to handle (affairs) / to work

> 我下午要去银行办事。
> Wǒ xiàwǔ yào qù yínháng bànshì.
> I have to go to the bank this afternoon to take care of something.

报名 報名

bàomíng to sign up / to enter one's name / to apply / to register / to enroll / to enlist

> 我怎样报名参加呢?
> Wǒ zěnyàng bàomíng cānjiā ne?
> How do I sign up?

填写 填寫

tiánxiě to fill in a form / to write data in a box (on a questionnaire or web form)

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