CHINESE BOOST

Errands and services Chinese vocabulary: HSK 7-9

22 words with pinyin, 繁體 and meanings, 22 of them with an example sentence.
Every word here links to its entry on the site.

Errands and services Chinese vocabulary: HSK 7-9 on the web
The same words as a CSV, for Anki or a spreadsheet
A free account, which keeps 简体 or 繁體, pinyin or 注音 and the rest of how you read Chinese on every device

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Words

缴费 繳費
jiǎofèi to pay a fee

> 您好，请问在哪里缴费？
> Nínhǎo, qǐngwèn zài nǎlǐ jiǎofèi?
> Excuse me, where do I go to pay the fee?

挂失 掛失
guàshī to report the loss of something

> 身份证丢了怎么挂失？
> Shēnfènzhèng diū le zěnme guàshī?
> How do I report a lost ID card?

柜台 櫃檯
guìtái sales counter / front desk / bar / (of financial trading, medicines etc) OTC (over-the-counter)

> 他独自坐在柜台旁。
> Tā dúzì zuò zài guìtái páng.
> He was sitting at the counter by himself.

审核 審核
shěnhé to audit / to investigate thoroughly

> 材料要仔细审核一遍。
> Cáiliào yào zǐxì shěnhé yíbiàn.
> The materials need to be checked carefully once through.

注销 註銷
zhùxiāo to cancel / to annul / to deregister / to write off

> 我想注销这张银行卡。
> Wǒ xiǎng zhùxiāo zhè zhāng yínhángkǎ.
> I'd like to cancel this bank card.

手册 手冊
shǒucè manual / handbook

> 请先看一下产品手册。
> Qǐng xiān kàn yíxià chǎnpǐn shǒucè.
> Please take a look at the product manual first.

缴纳 繳納
jiǎonà to pay (taxes etc)

> 你今年的社保缴纳了吗？
> Nǐ jīnnián de shèbǎo jiǎonàle ma?
> Have you paid your social insurance for this year?

税务 稅務
shuìwù taxation services / state revenue service

> 你应该去税务部门问一问。
> Nǐ yīnggāi qù shuìwù bùmén wèn yí wèn.
> You should go ask the tax authorities.

公证 公證
gōngzhèng notarization / notarized / acknowledgement

> 办理公证要带身份证吗？
> Bànlǐ gōngzhèng yào dài shēnfènzhèng ma?
> Do I need to bring my ID to get something notarized?

受理
shòulǐ to accept to hear a case / to handle (a service)

> 迟到的申请一律不予受理。
> Chídào de shēnqǐng yílǜ bùyú shòulǐ.
> Late applications will not be accepted, without exception.

理赔 理賠
lǐpéi to settle a claim / claims settlement / payment of claims

> 手机丢了，能理赔吗？
> Shǒujī diū le, néng lǐpéi ma?
> My phone is lost. Can I make a claim for it?

申报 申報
shēnbào to report (to the authorities) / to declare (to customs)

> 入境时有水果要申报吗？
> Rùjìng shí yǒu shuǐguǒ yào shēnbào ma?
> Do I have to declare fruit when entering the country?

邮政 郵政
yóuzhèng postal service / postal

> 现在邮政服务比以前快多了。
> Xiànzài yóuzhèng fúwù bǐ yǐqián kuài duō le.
> The postal service is much faster now than it used to be.

信件
xìnjiàn letter (sent by mail)

> 他扔了很多旧信件。
> Tā rēngle hěn duō jiù xìnjiàn.
> He threw away a bunch of old letters.

冻结 凍結
dòngjié to freeze (water etc) / to freeze (assets, prices etc)

> 天太冷，湖面都冻结了。
> Tiān tài lěng, hú miàn dōu dòngjiéle.
> It was so cold that the whole surface of the lake froze.

邮编 郵編

yóubiān postal code / zip code

> 填地址时别忘了写邮编。
> Tián dìzhǐ shí bié wàngle xiě yóubiān.
> Don't forget to write the zip code when you fill in the address.

凭证 憑證

píngzhèng proof / certificate / receipt / voucher

> 请保留好购物凭证。
> Qǐng bǎoliú hǎo gòuwù píngzhèng.
> Please keep your shopping receipt safe.

递交 遞交

dìjiāo to present / to give / to hand over / to hand in / to lay before

> 大使明天递交国书。
> Dàshǐ míngtiān dìjiāo guóshū.
> The ambassador will present his credentials tomorrow.

印章

yìnzhāng seal / signet / chop / stamp

> 请在合同上盖你的印章。
> Qǐng zài hétong shàng gài nǐ de yìnzhāng.
> Please put your seal on the contract.

支票

zhīpiào check (bank) / cheque

> 我们接受支票。
> Wǒmen jiēshòu zhīpiào.
> We accept checks.

执照 執照

zhízhào license / permit

> 为什么执照会被吊销?
> Wèishénme zhízhào huì bèi diàoxiāo?
> Why would a license get revoked?

申领 申領

shēnlǐng to apply (for license, visa etc)

> 他去办公室申领身份证。
> Tā qù bàngōngshì shēnlǐng shēnfènzhèng.
> He went to the office to apply for an ID card.